



Intermountain Chapter Ride Proposal Checklist

Use this checklist when creating your ride information for approval and inclusion for the chapter website calendar.

Email your ride information to **BOTH...**

Lead Road Captain Jim Moore at **moore2ward@msn.com**

Chapter Webmaster Katherine Clarke at **katherineclarke2002@gmail.com**

- Ride Title:** Be creative with this...ie, That Dam Ride. Have fun with this.
- Proposed Date(s):** Day of the week and date. Show the beginning and ending dates if an overnighter
- Day Ride or Overnight:** If overnight, let riders know the deadline to register for the ride along with a contact phone number or email address
- Maximum number of riders (optional):** This is usually for overnighters and stated in numbers of hotel rooms reserved
- Mileage:** One way mileage to destination
- Lead Road Captain:** No explanation needed here!
- Mid:** Name of RC (this will not appear on the calendar...just for your records)
- Sweep:** Name of RC (this will not appear on the calendar...just for your records)
- Starting Location:** If during High Desert business hours, starting is typically the adjacent Majestic Parking lot. It can be another location away from the dealership
- Show Time:** What time do you want riders to show up
- KSU:** What time do you want to leave? Typically this is 30 minutes after Show Time
- Brief Ride Description:** You can be as simple or detailed as you'd like. Consider the following...
 - Level of Difficulty (easy, technical, lots of curves...etc)
 - Route Highlights
 - Destination
 - Food/Restaurant/brown bag
 - Helmets Required?